



## ***Summer Conservation Intern Job Description 2018***

<b>Title:</b>	GBLT Conservation Intern
<b>Reports To:</b>	GBLT Land Protection Program Manager
<b>Location:</b>	Southern Georgian Bay (Preferably south of 12 Mile Bay and north of Honey Harbour)
<b>Duration:</b>	approximately 11 weeks (35 - 40 hours/week)

### **Overview:**

The GBLT Conservation Interns will act as support staff for both the GBLT and its partners. Core responsibilities will include monitoring GBLT and other priority natural areas in southeastern Georgian Bay for use and environmental condition, providing educational materials to those visiting GBLT properties and priority natural areas, developing and delivering educational programming, implementation of the GBLT's property use policy, managing and tracking collected data, education of visitors and the general public about the GBLT and partners, and participation in local community events.

Conservation Interns will serve as representatives of the GBLT and its partners, and will help all organizations in their efforts to protect GBLT properties and other properties of conservation interest. This includes working with GBLT partners such as the Madawaska Club at Go Home Bay and assisting them with stewardship activities on other properties in the area. Duties may include: trail creation and/or maintenance, wetland evaluations, removal of *Phragmites australis* from Land Trust properties, assistance with fauna surveys, creation and distribution of educational materials, etc.

Conservation Interns will also assist in efforts to increase awareness about the GBLT's activities and the importance of protecting the Georgian Bay environment. This will be done in part through the creation and delivery of conservation and stewardship education for youth at southern Georgian Bay summer camps and recreation programs, as well as participating in other related community events.

The job will require knowledge and interest in the Georgian Bay environment, excellent boating skills, and a high level of independence and maturity.

### **Key Responsibilities:**

#### **1. Regular monitoring of GBLT Properties and other priority natural areas in southern Georgian Bay.**

- Ensure that all properties, both the GBLT owned and priority natural areas, receive a level of monitoring adequate to support environmental protection and user visits;
- Coordinate property visits with stewards and/or partner contacts;
- Document recreational use of all properties including numbers of visitors, activity type, evidence of impact using GBLT website forms and photographs;
- Document condition of conservation targets and other relevant features on all properties using GBLT website forms and following the GBLT protocols;
- Engagement and basic natural heritage education of visitors to GBLT lands using well developed

interpersonal skills;

- Grow positive awareness of the land trust through engagement with visitors.

## **2. Other stewardship activities**

- Assist Stewards on any activities related to the implementation of stewardship plans for the GBLT properties (e.g. signage, restoration, etc.);
- Assist Stewards with the implementation of the GBLT's property use policy on GBLT properties following appropriate GBLT procedures;
- Assist GBLT staff in the monitoring of GBLT conservation easements and completion of inventories on new potential projects, as required;
- Assist partner organizations in surveying and inventorying for bird, snake, turtle and bat species;
- Support partners in stewardship activities on other properties of interest, including both private and Crown land.

## **3. Education**

- Hand out educational materials to those visiting the GBLT properties and priority natural areas to encourage responsible recreation;
- Educate users of both the GBLT properties and where appropriate, the larger community, on the permitted and prohibited uses of the GBLT properties, and on the ecological and/or cultural significance of the properties in order to foster community support for the protection of the GBLT properties and Georgian Bay at large;
- Promote and assist in organizing educational events for the local and wider Georgian Bay community that promote the stewardship and appropriate use and understanding of both the GBLT properties and priority natural areas;
- Update and deliver conservation and stewardship education (GBLT's "Conservation Quest" program) for youth at southern Georgian Bay summer camps and recreation programs.

## **4. Administration**

- Complete, collect and summarize monitoring forms for all properties;
- Enter stewarding data into the GBLT's website;
- Provide regular updates to the GBLT staff and partners on the status of stewardship efforts;
- Follow appropriate procedures as outlined in the GBLT Stewardship Policy;
- Provide general support to Stewards and staff including distributing information;
- Work with the GBLT staff and volunteers from both the GBLT and partners to make appropriate updates to standard forms related to property stewardship;
- Participate in local events, when appropriate, as a representative of the GBLT and partners.

### **Skills & Aptitudes:**

- Interest in the conservation of eastern Georgian Bay;
- Familiar with environmental science;
- Interest in - and comfort around – snakes and turtles;
- Experience, interest and/or abilities in field inventories, vegetation community classification, and field identification of vertebrates and vascular plants;
- Interest in outdoor recreation and familiarity with reading maps and working with GPS;
- Familiarity with or committed to being familiar with GBLT properties;
- Strongly independent and willing to work both independently and in coordination with Conservation Intern partner, GBLT staff, Directors, partners, and Steward volunteers;

- Positive interpersonal and negotiating skills, prepared for regular encounters with a variety of individuals and groups;
- Interpersonal skills that allow effective engagement and education of the visitors to GBLT lands;
- Must be prepared to work most weekends; to travel and to work flexible hours;
- Must have access to a boat on a daily basis, and experience in boating in Georgian Bay;
- Must be available in southern Georgian Bay from late June to early September and have own accommodations;
- Be familiar with and share the mission and objectives of the Georgian Bay Land Trust.

***Anticipated start date:*** June 25, 2018 (first days to be spent at GBLT office, downtown Toronto)

***Anticipated end date:*** September 3, 2018

***Salary:*** \$17/hr

Boat gas and expenses will be covered.

**Preference will be given to candidates who are enrolled in an environmental science-related program in college or university, and those who are based for the summer in close proximity to the GBLT properties.**

**We can only consider students currently enrolled at school fulltime, and who will be continuing fulltime for the academic year 2018/19.**

**We thank all applicants, however only those selected for an interview will be contacted.**

**Please forward your resume in confidence BY **MONDAY FEBRUARY 26 2018** to [brooks.greer@gblt.org](mailto:brooks.greer@gblt.org).**